



**CITY OF KENORA  
STANDING COMMITTEE MEETING  
AGENDA**

**FINANCE & ADMINISTRATION COMMITTEE  
COMMUNITY SERVICES COMMITTEE  
OPERATIONS COMMITTEE  
MONDAY, MARCH 2, 2009  
4:00 p.m. to 7:00 p.m.  
City Hall Council Chambers**

**FINANCE & ADMINISTRATION COMMITTEE**

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007**

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its March 9, 2009, Meeting:

N/A

**B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

**C. MOTION - CONFIRMATION OF MINUTES**

THAT the Minutes of the last regular meeting held February 9, 2009 be confirmed as written and filed.

**D. STANDING COMMITTEE DEPUTATIONS:-**

**E. REPORTS:**

**FINANCE & ADMINISTRATION COMMITTEE AGENDA**

*Councillor R. McMillan – Chair  
Councillor D. McCann – Vice-Chair  
Councillor W. Cuthbert – Member*

***COUNCILLOR R. McMILLAN, CHAIR***

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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<b>1.</b>	<b>Ministry Agreement - Police Officers Recruitment Fund</b>	.....
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**RECOMMENDATION:**

THAT as recommended by the Kenora Police Services Board, authorization is hereby given to enter into an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Ministry of the Solicitor General and Correctional Services funding under the Police Officers Recruitment fund; and further

THAT Council give three readings to a by-law authorizing the Mayor and Clerk to execute the agreement between the Ministry of Community Safety and Correctional Services, the City of Kenora and the Kenora Police Services Board.

**2. Buy Canadian/Build Canadian – Resolution of Support .....**

**RECOMMENDATION:**

THAT the Council of the City of Kenora will work to keep good jobs in our community by:-

1. Adopting a "Buy Canadian" policy for municipal purchases which includes:-
  - Requiring a minimum of 50% Canadian content and domestic final assembly in the purchase of public transit vehicles;
  - Requiring the purchase of goods and services with the highest possible level of Canadian content;
  - Requiring potential vendors to identify the source of goods and services, and the overall level of Canadian content, as part of the tendering process;
  - Reporting annually to Council on the level of Canadian content in municipal purchases; and
  - Identifying opportunities to enhance the level of Canadian content in future purchases.
  
2. Calling on the federal, provincial and territorial governments to immediately enact "Buy Canadian" legislation applying to direct public purchases and to grants and other funding provided to municipal governments.

**3. Endorsation of Resolution – Town of Marathon- Distant Markers.....**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby endorses and supports the following resolution adopted by the Town of Marathon with respect to Distance Markers for Highways 17 and 11, and directs that a copy of this resolution be forwarded to the Honourable Jim Bradley, Minister of Transportation, and the Honourable Howard Hampton, MPP, seeking their endorsement:-

"WHEREAS the members of the Marathon Emergency Services Department and members of other North Shore and Regional Fire Departments find themselves responding to motor vehicle collisions on Highway's 11 and 17; and

WHEREAS these departments are required to respond in all weather conditions and all times of the day and night; and

WHEREAS the four zones of the Thunder Bay District Mutual Fire Aid. group support the efforts of its member departments in promoting the safety of its members and the public they serve; and

WHEREAS there have been cases where service to these people has been unduly delayed due to the inexact method of locating the accident scene; and

WHEREAS valuable time has been lost reconfirming the accident scenes locale through the 911 caller; and

WHEREAS The Corporation of the Town of Marathon wishes to see the best quality service is provided to its residents and those persons traveling our highways"

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the City of Kenora support the Town of Marathon in urging the Minister of Transportation to expedite the installation of distance markers along Highways 11 and 17 so as to offer a more definable method of establishing an accidents location, and thereby ensuring a timely response to those travelers in need."

**4. Annual AMO Conference – August 16-19 – Ottawa, ON .....**

**RECOMMENDATION:**

THAT the following four (4) Members of Council be hereby authorized to attend the Annual AMO Conference taking place in Ottawa, ON, August 16 to 19, 2009:-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ; and further

THAT all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

**5. Comprehensive Procedural By-law Review .....**

**RECOMMENDATION:**

THAT Council give three readings to a by-law to establish rules of order and procedures for the Council of the City of Kenora; and further

THAT By-law Number 20-2008, as amended, be and is hereby repealed.

**6. Revised Policy – Proclamations/Tag Days/Parade Permits .....**

**RECOMMENDATION:**

THAT Council give three readings to a by-law to approve a revised Proclamations/Tag Days/Parade Policy #CC-3-1.

**7. Can.Olympic Committee’s CRTC Application–Letter of Support .....**

**RECOMMENDATION:**

THAT authorization be hereby given for a letter of support to be submitted on behalf of the Council of the City of Kenora to the Canadian Olympic Committee, extending the City’s support of their application with the Canadian Radio and Telecommunications Commission (CRTC) to establish a Canadian Amateur Sport Network.

**8. Request for Letter of Support – Order of Ontario Nomination .....**

**RECOMMENDATION:**

THAT further to receipt of a request for municipal support for the nomination of Don Parfitt to the Order of Ontario, Council of the Corporation of the City of Kenora extends its support for such nomination in the form a letter from the Mayor’s Office on behalf of the Council of the City of Kenora.

**9. Job Descriptions – Animal Control/By-law Enforcement/Parking.....**

**RECOMMENDATION:**

THAT Council of the City of Kenora approved the following job descriptions dated January 29, 2009:

- By-law Enforcement/Animal Control
- By-law Enforcement/Parking Control; and further

THAT recruitment for these positions commence immediately.

**10. Taxi By-law Review – Options** .....

**11. Contract with John O’Flaherty – Coney Island Shuttle** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the entering into of a contract with John O’Flaherty, o/a Kenora Marine Transportation Services for the operation of a shuttle service to Coney Island for the 2009 and 2010 seasons.

**12. Reminder of Public Official Plan/Zoning Meeting** .....

**Monday, March 9 at 4:00 p.m. – Study - Black Sturgeon**

**OTHER BUSINESS**

**ITEMS ON HOLD:**

- Draft Policy - Political Contributions

**NEXT MEETING**

- Monday, April 6, 2009.



**COMMUNITY SERVICES COMMITTEE AGENDA**

*Councillor C. Van Wallegem – Chair  
Councillor C. Drinkwalter – Vice-Chair  
Councillor R. McMillan - Member*

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007**

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its March 9, Meeting:

N/A

**B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

**C. MOTION - CONFIRMATION OF MINUTES**

THAT the Minutes from the last regular meeting held February 9, 2009 be confirmed as written and filed.

**D. REPORTS:**

*COUNCILLOR C. VAN WALLEGHEM, CHAIR*

NO.	REPORT SUBJECT	DISPOSITION
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<b>1.</b>	<b>Pool Wages</b>	<b>HOLD- April</b>
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**RECOMMENDATION:**

THAT as recommended by the Leisure Services Committee, Council hereby accepts the following wage plan for non-unionized student pool staff, effective March 31, 2009:-

POOL STAFF	CURRENT WAGE	PROPOSED		
		Start Rate	Step 1 (After 1 year of service & acceptable performance)	Step 2 (After 2 years of service & acceptable performance)
<b>Pool Attendant</b>	8.20	8.20 (min. wage)	8.90 (min. wage 2009)	9.60 (min. wage 2010)
<b>In-service and/or Meeting</b>	8.20	8.20 (min. wage)	8.90 (min. wage 2009)	9.60 (min. wage 2010)
<b>Assistant Instructor</b>	8.20	10.80	11.30	11.80
<b>Assistant Guard</b>	8.50	10.80	11.30	11.80
<b>Lifeguard</b>	10.00	11.35	11.85	12.35
<b>Instructor</b>	10.00	11.35	11.85	12.35
<b>Lifeguard &amp; Instructor</b>	10.00	11.50	12.00	12.50

**2. NAFN Tournament of Champions 2009** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby authorizes a grant of \$3,000.00 for the use of the Kenora Recreation Centre for the 20<sup>th</sup> Annual Tournament (NAFN Hockey Tournament) being held in Kenora on April 9<sup>th</sup> -12th, 2009.

**3. KAR Agreement and the Future** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby authorize a service delivery agreement with the Kenora Assembly of Resources for the provision of special events/social programming for the term January 01, 2009 to December 31, 2010 subject to a 90 day termination notice by either party; and further

THAT three readings be given to a bylaw to authorize an agreement with the Kenora Assembly of Resources for the delivery of Special Events and Community Social Service programs.

**4. Community Club Grants** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee, approving the grant amount of \$4000.00 to Central, Pinecrest, Rideout and Evergreen Community Clubs

**5. Follow-up to Family Day Opening – February 16, 2009** .....

**Discussion**

**6. Support of Woolwich for Hockeyville 2009** .....

**Discussion**

**OTHER BUSINESS**

**NEXT MEETING**

- **Monday, April 6, 2009.**



**OPERATIONS STANDING COMMITTEE AGENDA**

*Councillor D. McCann – Chair  
Councillor W. Cuthbert – Vice-Chair  
Councillor A. Poirier - Member*

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007**

**Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its March 9, Meeting:**

- *Amendment to Traffic Regulation By-Law 127-2001 – Schedule "N" Prohibited Turning Movements;*
- *Amendment to General Tariff of Fees and Charges By-Law 147-2007 Schedule "D" – Seasonal Docking Fees*

**B. DECLARATION OF PECUNIARY INTEREST**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

**C. MOTION - CONFIRMATION OF MINUTES**

THAT the Minutes from the last regular meeting held February 9, 2009 be confirmed as written and filed.

**D. REPORTS**

**COUNCILLOR D. MCCANN - CHAIR**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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**1. Amendment to Traffic Regulation By-Law 127-2001 – Prohibited ..... Turning Movements – at Intersection Second Street South at Seventh Ave. So.**

**RECOMMENDATION**

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following addition to Schedule "N"- Prohibited Turning Movements :

	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
	HIGHWAY/FACING TRAFFIC	TURN PROHIBITED	TIMES/DAYS
Add:	7 <sup>th</sup> Avenue South, northbound at Second Street South	STRAIGHT THROUGH OR LEFT onto 2 <sup>nd</sup> Street South	Anytime

**2. Request for Surface Treatment 2009**

**RECOMMENDATION**

THAT the following roads be approved for inclusion under the Ministry of Transportation Surface Treatment Program for the year 2009:

<b>Location</b>	<b>Length</b>	<b>Application</b>
Essex Road	From two kilometers south of Lajeneusse Bridge, southerly	1.0 km double
Duffus Road	Side roads, Murphy Lane and Grouse Drive	600 metres double
Peterson Road	From one kilometer west of the junction of the Redditt road, westerly	1.0 km double
Sunnyside Road	From Highway 596 junction, westerly	1.0 km double
Sedesky Road	Entire length	800 metres double
Coker Road	From the junction of the Redditt Road, easterly	2.0 kms single

**3. Housekeeping By-law – Amend Tariff of Fees for docking Rates By-law Only**  
**RECOMMENDATION**

THAT Council give three readings to a by-law to amend Schedule “D” to Tariff of Fees & Charges by-law to provide for seasonal docking fees.

**4. 2008 Kenora Water System Summary Report** .....  
**RECOMMENDATION**

THAT the Council of the City of Kenora hereby accepts the 2008 Kenora Water System Summary Report, for the period January 1<sup>st</sup>, 2008 to December 31<sup>st</sup>, 2008, as prepared by Warren Ortlieb, Water and Sewer Supervisor.

**5. A) Indigent Burials Policy** .....

**B) Endorsation of Resolution – Indigent Funeral** .....  
**RECOMMENDATION**

**A)** THAT Council hereby adopts Indigent Burials Policy #OP-5-1; and further

THAT Council give three readings to a by-law to approve the Indigent Burials Policy for inclusion in the City of Kenora Policy Manual.

**B)** THAT Council of the City of Kenora supports the United Counties of Stormont, Dundas and Glengarry Resolution which requests petitioning the Ministry of Community and Social Services (MCSS) to request a review and appropriate adjustment of the recommended rates for indigent funerals; and

THAT the MCSS amend the current policy to provide financial assistance to cover funeral expenses for all needy individuals, regardless of their age or whether or not they are receiving support through Ontario Works or the Ontario disability Support Program, at the time of death; and further

THAT a copy of this resolution be forwarded to the Minister of Community and Social Services, the Association of Municipalities of Ontario, the Kenora District Services Board, the United Counties of Stormont, Dundas and Glengarry; the City of Dryden, and the Honourable Howard Hampton, MPP, Kenora-Rainy River District.



**6. Lake of the Woods Cemetery Rules & Regulations** .....

**RECOMMENDATION**

WHEREAS the Lake of the Woods Cemetery in the City of Kenora is owned by the Corporation of the City of Kenora; and

THAT the Cemeteries Act, (Revised) R.S.O. 1990, Chapter C-4, Section 50 provides that an owner of a cemetery may make bylaws for regulating the operation of the cemetery; and

THAT the Council of the City of Kenora hereby approves the revised Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery; and

THAT the Council of the City of Kenora hereby approves Schedule "A" rate increase for the Lake of the Woods Cemetery; and further

THAT this by-law will come into effect and come into force upon approval of the Ministry of Government and Consumer Services for the Province of Ontario.

**7. Appointment of Weed Inspector(s)** .....

**RECOMMENDATION**

THAT the appointments of Randy Smith and Sarah Fairfield as City of Kenora Weed Inspectors, be hereby accepted; and

THAT the Clerk proceed with the reporting requirements to the Ministry of Agriculture, Food and Rural Affairs, prior to April 1, 2009; and further

THAT Council give three readings to a by-law to endorse their appointment as Weed Inspectors.

**8. Purchase 4 x 4 Truck – Water & Sewer Department** .....

**RECOMMENDATION**

THAT the following tenders be received by the City of Kenora for a ¾ Ton 4 X 4 truck, diesel unit:-

Kantola Motors	2009 2500HD, Diesel engine	\$39,995.22
	2009 2500HD, Gas engine	\$31,695.37
Derouard Motors	2009 2500 4X4, Diesel engine	\$43,166.00
Dingwall Ford	2009 F250 4X4, Diesel engine	\$41,074.37
Bayview Toyota	2009 4X4, Gas engine	\$36,487.70

THAT the quotation submitted by Kantola Motors, for a 4 X 4 Diesel truck, in the amount of \$39,995.22, including taxes, be accepted.

**9. Housekeeping By-law – Contract for Anicinabe Park**

**By-law Only**

**RECOMMENDATION – Pending Review by Municipal Solicitor -**

THAT Council give three readings to a by-law to authorize execution of an agreement between the City of Kenora and Larry Cruikshank for the Operation and Maintenance of Anicinabe Park.

## **10. Purchase of DBH Pipe Thawing Machine** .....

### **RECOMMENDATION**

THAT the Council of the City of Kenora hereby approves the purchase of a 2002 DBH Pipe Thawing Unit, from Alberta, in the amount of \$55,000.00, taxes and freight extra; and further

THAT an inspection of the Unit be made prior to a final decision to purchase.

### **DISCUSSION ITEMS**

- AMO Member Communication: WDO Consultation on Blue Box Program Plan Review

### **OTHER BUSINESS**

### **NEXT MEETING**

- **Monday, April 6, 2009.**

### **ADJOURNMENT**